

Bradgate Education Partnership



CLASSROOMS

Daily COVID Cleaning Regime for Aug 2021 onwards.

Please monitor and file weekly.

Head Teacher / SLT to review weekly.

RETAIN as a RECORD

Daily School Cleaning Checklist PER ROOM:

Date:

Bradgate Education Partnership

Display per room (Initial and file) Cleaning Schedule During the Day – Aug 21 onwards

Area	Description of task	Priority	Before school Or After school <i>Initial / Date</i>	Lunchtime <i>Initial / Date</i>	
Classrooms	Wipe all pupil desks	High			
	Empty bins and clear rubbish when needed	High			
	Wipe shared keyboards	High			
	Wipe teacher boards and surfaces if shared with others	High			
	Wipe light switches	High			
	Wipe classroom door handle / push plate as needed				

Use the Action Plan below to identify and monitor:

- Any concerns / omissions from the above checklist.
- Any additional tasks specific to your site / amendments needed.

Bradgate Education Partnership –Date: <input type="text"/>			
<i>Action Plan (Aug 21 onwards)</i>			
No.	Action Required	Person responsible	Date to be complete by